



**Welcome to the December edition of
Train Brain**

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Looking for a new challenge? Check out the [FIND a JOB](#) section on the [new MITO website!](#)



Verifying CPD hours

The Board of Examiners recently approved its Continuing Professional Development (CPD) Verification Policy. This is designed to check and monitor if CoC holders are meeting their CPD requirements.

Obviously not every CPD log book can be checked; it is up to each CoC holder to fill in their log book and make sure they are meeting requirements. The BoE will monitor compliance by randomly selecting 5% of all CoC holders to have their log books verified.

This will happen in the first three months of each year, starting next month. Those who have gone through the verification process will be exempt for the next three years, unless their CoC is up for renewal.

What the BoE are looking for on CPD

- Only formal learning will be verified
- The focus is confirming if a recorded activity has taken place
- This makes it important to keep evidence - invoices, attendance records, certificates...
- Log book entries will be checked to make sure they are relevant/ correctly classified.

If you fail to meet requirements, the BoE says a 'supportive, educative approach' will be taken where possible to support the holder to meet their CPD requirements. You are likely to go through a verification process again the next year.

Verification is also done before a CoC is renewed - at least six months before the expiry date, so you have enough time to meet CoC requirements if any

issues emerge.

The full Continuing Professional Development Verification Policy [available](#) here.

Got some skills and some time?

WorkSafe's Board of Examiners is constantly on the hunt for experienced industry members to be on its register.

Have a look at the [website](#) or phone Ari Motus - (04) 901 0691, email BoE_Secretariat@worksafe.govt.nz



[Click here](#)

for info on how to apply for a new, renew or replace an expired CoC.

ACT Safety updated schedules

Schedules for training courses around New Zealand are constantly being updated by ACT Safety. There are courses for 2017 right around the country.

Check out the schedules below or visit the [ACT Safety website](#)

[CoC Training Schedule](#)

[B Grade Surface Training Schedule](#)

[A Grade Training Schedule](#)

Tai Poutini Courses

Tai Poutini are just finalising their new training schedule for 2017. It should be up during the next week. For more information and courses available [visit the website](#) or contact Nicole Scalmer nicoles@tpp.ac.nz 03 769 9645.

Mines Rescue Preparation for Extractives CoC Oral Exam Courses

Preparation for Extractives CoC Oral Exam Courses

Christchurch - 24 & 25 Jan 2017

Auckland - 26 & 27 Jan 2017

Greymouth - 1 & 2 Feb 2017

Contact [Mines Rescue](#) to register your interest as places are limited 03 762 7828 or email training@minerescue.org.nz

Mines Rescue B-Grade and Additional Units Training Schedule

Human Factors

US 26855

Greymouth 30 - 31 January 2017

Incident Investigation

US 16686

Greymouth 21 & 22 February 2017

Risk Management

US 26856

Greymouth - 21 & 22 March 2017

CIMS 2&4 using Extractives Case Studies

Greymouth - April 2017

Contact [Mines Rescue](#) to register your interest as places are limited 03 762 7828 or email training@minerescue.org.nz

Other Mines Rescue Courses

Mines Rescue are continually scheduling courses to meet industry demand. If you have a training need, contact them. They run a wide range of training from SSE, A & B CoC's to specialist units for ventilation, mechanical or even at operator level.

Contact [Mines Rescue](#) 03 762 7828 or email training@minesrescue.org.nz

If your work colleagues aren't on our CoC database, ask them to email office@minex.org.nz and we will send them the Train Brain too.



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